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| Risk Assessment | | | | | | | | | | | |
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| **Site(s):** | | **Vectis Ventures Sites: - Blackgang Chine & Robin Hill** | | | | | | | | | |
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| **Risk No.** | | COV19 01 | | **Date:** | | 01/07/2020 | | **Dept.** | All | | |
|  | | | | | | | | | | | |
| **Operation/**  **Process:** | | **Working/Visiting Parks amid Covid19 outbreak** | | | | | | | | | |
| **Persons at Risk:** | | **Staff and members of the public** | | | | | | | | | |
| **Hazards Identified:** | | 1. **Contact with infectious persons. Frequently touched surfaces etc.** | | | | | | | | | |
| **Likelihood (A)**  1 = Very Unlikely  2 = Unlikely  3 = Possible  4 = Very Likely  5 = Certain | **Severity (B)**  1 = Injury with no time off  2 = Injury with some time off  3 = Over 7 days off  4 = Long term absence  5 = Fatality | | | | **Risk Rating (A x B)**  1 – 8 = Low Risk  9 – 16 = Medium Risk  (Seek to reduce risk further).  17 – 25 = High Risk  (Operation not to go ahead). | | | | **Likelihood** | **Consequence** | **Risk Rating** |
| **Consequences:** *Identify the likely outcome should injury or disease occur:*   1. Contamination from contact with infectious persons 2. Contamination from contact with frequently touches surfaces. 3. Illness, such as fever, Serious respiratory problems, and fatality.   *SCORING: Assume NO preventative measures are in place.* | | | | | | | | | **3** | **5** | **15** |
| CURRENT CONTROL MEASURES:  *What Control Measures are in place:*  ***Cleaning Regimes***   * *Enhanced cleaning frequency high touch areas in both staff and customer areas* * *Enhanced cleaning schedules for toilets/rest areas and facilities* * *Enhanced cleaning schedule for all ride attractions and playgrounds* * *Enhanced cleaning schedule for all F&B outlets/operations*   *NB – All cleaning schedules documented using Mobaro or hardcopy as appropriate.*  ***Hand Washing Procedures***   * *Clear Handwashing procedures implemented by department – as per outlet/department/attraction RA* * *Provision of alcohol gel stations throughout the venue for customer and staff usage where hand washing is not practical*   ***Working from home and working flexibly***   * *Where possible, line managers will identify and implement working from home processes with relevant staff* * *Changes to working processes/environments to be considered and implemented where possible for vulnerable individuals subject to department/job roles*   ***Social Distancing Measures***   * *Adopt all government guidance/mandate on social distancing in the workplace and in respect of public gatherings.* * *Install signage advising of social distancing guidelines with venue and staff areas* * *Avoiding sharing workstations and remove hot desking, remodel office spaces for correct distancing measures.* * *Provide ample staff facilities with clear break schedules and space to prevent overcrowding. Implement capacities where appropriate* * *Use floor markings to ensure/advise of safe minimum distances wherever possible* * *Create one-way systems through the venue, and socially distance queuing areas wherever possible* * *Staggering staff arrival times* * *Implement park capacity limits* * *Implement cashless payment processes in venue* * *Implement e-ticketing process to minimise staff contact upon admission and limit venue capacities*   ***Minimising Transmission***   * *Reviewing all department activities to minimise unnecessary close contact – see department/outlet specific assessments and work instructions* * *Keeping personal contact/activity touch points as concise as possible* * *Implementing physical barriers and screens where possible to separate people from each other* * *Using back to back or side working where possible* * *Restricting capacities in buildings and office* * *Removing ‘hot desks’ and limiting/eliminating transferal of work equipment* * *Staggering start and finish times for shifts/arrival and departure times* * *Allocating fixed roles within operational rotas to minimise touch points and staff to staff transmission* * *Fully comply with government ‘Test & trace’ programme – keeping records of guest and employees in venue for a minimum of 21 day period.* * *Where possible, implement team ‘bubbles’ per department/operational rota to minimise number of people each employee has contact with.* * *Face coverings are required for all indoor staff areas, unless working whereby they can effectively socially distance. Staff are also required to wear face coverings when in outdoor areas for tasks that require closer proximity working/when moving around site in closer proximity to the general public.* * *Face coverings are also required for members of the public, unless they are under the age of 11 or have an exemption, in all indoor areas, (other than if seated for dining), and some queuing areas. For some attractions, face coverings are mandatory and there are no exemptions for these.* * *Staff to wear face coverings when dealing with any external personnel in an indoor space. This includes contractors, delivers, guests, customers etc* * *All staff have access to lateral flow tests if they require them. These can be acquired from their line managers*   ***Use of PPE***   * *Subject to requirement; and as last resort, and on recommendation based on individual department/work process risk assessment, PPE to be issued and training given on its use. This may include; Face masks (cotton, surgical, N95/FFP2), disposable nitrile gloves, safety glasses and Hand sanitiser gel (Minimum 60% alcohol)*   ***Training, Review and Compliance***   * *Staff Inductions and training sessions scheduled by department/role to provide necessary training and information to employees ahead of re-introduction to the workplace.* * *Review of all measures and Covid 19 Risk Assessments to be completed on a continual/dynamic basis, in line with government guidance changes.* * *Compliance of control measures is expected by all team employees as a contractual obligation and failure to meet with these measures will result in formal disciplinary action.* * *Large Track and trace QR code at the entrance to the park and in the main chine café building*   *SCORING: With your existing controls in place* | | | | | | | | | **2** | **5** | **10** |
| **Further Actions Required:** *Additional Controls/Measures to be implemented:*  Monitoring by Sites & Services Managers & Health and Safety Coordinator.  *SCORING: Assume the new preventative measures are in place.* | | | | | | | | | **-** | **-** | **-** |
| **Blackgang Chine**  **To be actioned by:** | | | **D. Jackson**  **D. Jackson** | | | | **Target Date:** | Ongoing | | | |
| **Robin Hill**  **To be actioned by:** | | | **J. Marsh**  **J. Marsh** | | | | **Target Date:** | Ongoing | | | |
|  | | | | | | | | | | | |
| **Assessor:** | | | **S .Cooper** | | | | **Signature:** |  | | | |
| **Blackgang Manager:** | | | **D. Wray** | | | | **Signature:** |  | | | |
| **Robin Hill Manager:** | | | **J. Crofts** | | | | **Signature:** |  | | | |
| **Date of this review:** | | | 11/05/2021 | | | | | | | | |
| **Next review on:** | | | 21/06/2021 | | | | | | | | |